

# Erasmus Policy Statement (Overall Strategy)

## *1. Institution's International Strategy*

Participation in the international projects is seen as an important aspect of the professional development of the staff and of the modernisation of the Institution. Also we considered a key component and a very special part of the students' education. So the ERASMUS activities will be integrated into the educational system of our College.

Encouraging students to think in the European Countries as the ordinary space where they can find a job. This is the reason for promoting the mobility activities, not only among students but also among teachers.

Methodologies of cooperative work will be enhanced (good practices interchanges, sharing methods about the recognition and the credit system, sharing databases about placements for students...).

As part of the Institution's modernisation and internationalisation strategy, the following measures will be foreseen:

- Our mobility strategy will be focused on vocational training studies (short cycles). So, there will be an initial dissemination of information about Erasmus training placements in European companies and others mobility activities for students and teachers. We have previous experience international project in European countries such as Finland, United Kingdom, Sweden, Germany, Italy and France. These experiences were for students and staff. We will use these contacts to promote new actions.
- Meetings with students and parents to spread information. Staff meetings to share information and experiences. Teachers will have the possibility of participating in the mobility activities. These actions will contribute to create a European space of high level education and therefore they will increase the quality of the education.
- Preparation of stays: transparent selection criteria. Cultural and linguistic preparation of students selected. Individualized training program based on identified needs. Identifying companies with the capacity to provide quality-training positions. Signing of agreements with companies on the training program (date, content, learning activities, evaluation criteria, etc.).
- Regular contacts between tutors (college and company). Dossiers information about the host country, company information and other useful information for participants.
- Holding regular meetings with local company representatives and employers associations to explain the objectives of the ERASMUS activities. This will help us find suitable placements for incoming students.
- Publish the information in our website. Publishing brochures with information about the chance of doing mobility activities and some data concerned with past experiences. The information will be also published in local mass media and in the magazine of the College.

- Actions to promote a non-discriminatory basis. In order to respect the objectives of no-discrimination, our educational institution gives support to the social cohesion, active citizenship, intercultural talking, men and women on equal terms. These objectives are in the transverse contents of our curricula and they are present in the tutorial actions.
- Organization of stays: the tutor will organize the practical aspects of mobility (travel, lodging, meals, etc..) and final agreements on the training program.
- Monitoring: We are going to following quality procedures for the OTJ module: regular contact with the student and tutor to the company (phone, email, VoIP, etc.). Promoting the use of the Information Technology (IT) in order to increase the quality and the spreading of mobility activities.
- Evaluation: We assess the activities (educational program) and entrepreneurial spirit demonstrated by the student in case of traineeship activities.
- Recognition: In case of traineeship activities, if the evaluation is positive, the stay will be recognized as part of the OTJ module. Students will be given the Europass mobility document. We also issue the appropriate certifications to teachers for the recognition of the mobility activity as training or innovation credits according to the criteria of our national agency  
(<http://www.oapee.es/dctm/weboapee/convocatoria/2013/convocatoria-nacional-2013/anexoviicreditos2013.pdf?documentId=0901e72b8145a1e0>)
- Partnership projects: we have been involved in partnership project and we think that they are a great experience for staff and students. They are also a good place for sharing educational experiences among European colleges and for setting up new alliances for futures opportunities. We will foster the development of such project inside our institution as well as the study visits for our teachers.

## ***2. Institution's Strategy for the Organisation and Implementation of International Cooperation Projects***

The board of education of the College is engaged in the strategy for organisation and implementation of international cooperation project. For this reason the following actions will be taken:

- A mobility coordinator will be designed in order to organize or arrange the activities. The coordinator will take care of the international relations of the College and will be responsible for applying and managing the different programmes. The regular contact with the foreign partners is very important to establish further cooperation and exchanges. It is also the basis for long-term cooperation among education institutions.
- The activities will be focuses on the on the Lifelong Learning Programme in the field of education and training.
- In case of traineeship activities, a tutor will be designated in order to organise, monitor and evaluate the work of the students.

- In case of partnership project, a project coordinator will be designated. This coordinator will be selected according to the speciality of the teacher and the topic of the project. This kind of projects is a good place to make new alliances between education institutions and enterprises to promote entrepreneurship and new learning opportunities. These meetings are also a good place to build new projects of international cooperation.
- We are always in contact with our educational authorities and its Service of Foreign Languages Teaching and Foreign Programs. They will help us in implementing the programme and organising the activities.
- Study visits will also be promoted among our teachers. The visits will provide a forum for discussion, exchange and learning on themes of interest and on European priorities. This is a good way to encourage our teacher to take part in mobility activities and to make new contacts for further cooperation and mobility activities.

### ***3. Impact of the Programme on the Modernisation of the Institution***

The expected results are generally achieving the goals outlined in this document. In addition, we would like to improve the technical and professional competitiveness of the participants, extend the vision on the common space of the EU, increase linguistic competence and, in short, improve the personal curriculum of each participant, therefore, increase the employment opportunities.

In relation to our students, we will mainly focus on the On-The-Job Training mobility activities that facilitate the development of innovative practices in education and training. The formula chosen is immersion in the host country through internships in companies: students are integrated into the host city doing a job in companies to develop the profession which have been prepared in the College for. Performing these internships in European companies, as part of the OTJ module aims to address the following needs and goals:

- To increase the quality, attractiveness and innovation of the OTJ module.
- To promote the cooperation for the improvement of quality in the training sector (VET) in Europe.
- To Increase the transparency of VET qualifications gained in Europe.
- To improve the quality and increase the volume of cooperation between schools and businesses.

Through this project, we invite our students (youth vocational students) to meet European reality, to open the mind and integrate into a different society, to know how to work beyond their island and their country, to apply what they have studied in companies with different methods and technologies. We invite them, therefore, to share experiences with Europe and settle in it.

In the mobility projects will be involved teachers and tutors of OTJ module of each training cycles that we have in the College. So they will be nominated for the participation in academic mobility processes in other countries in order to

share educational experiences and to improve the professional competence and the language skills. The aim is to contribute to the creation of the European higher education (Bologna), increase the quality of education that the College offers and facilitate the creation of European networks. Of course, all information related to the European projects and their achievements will be published in our website.